

FILLMORE TOWNSHIP

ESTABLISHED 1849

ALLEGAN COUNTY

FILLMORE TOWNSHIP BOARD OF TRUSTEES

February 13, 2024, 7PM

1. **Call to Order.**

Supervisor Ken DeWeerdts called the meeting to order, Elaine Mokma opened with prayer and led in the Pledge of Allegiance.

2. **Roll Call.**

Members Present: Ken DeWeerdts, Elaine Mokma, Bob Yonker, Leah Folkert and Chuck Schaap.

Members Absent: None

3. **Ceremonial Item.**

Supervisor Ken DeWeerdts recognized and congratulated Clerk Elaine Mokma on 25 years of service to Fillmore Township.

4. **Late Agenda Items.**

- a. GFD 2024-2025 Budget
- b. Holland American Legion Band
- c. Attorney Letter

5. **Graafschap Fire Department.**

Fire Chief Doug DenBleyker submitted the following report;

- a. A total of 83 calls for January 2024. There were 20 medical/rescue calls and 6 fire calls for Fillmore Township. 2 medical/rescue calls, 3 fire calls to other agencies and 11 assists from other agencies.
- b. Fire Board Chairman Bob Yonker presented the 2024-2025 Budget;
A Motion was brought by Bob Yonker and 2nd by Elaine Mokma to approve the proposed amount of \$862,645.00 for the Graafschap Fire Department. Fillmore Township's share is \$191,172.00 of that Budget 22.58%, this being a combination of calls and S.E.V. from Fillmore Township.
PASSED by Roll Call Vote:
Bob Yonker – YES; Chuck Schaap – YES; Ken DeWeerdts – YES;
Elaine Mokma – YES; Leah Folkert – YES.

6. **Fillmore/Overisel Deputy.**

Officer Dillon Schmitt submitted the following report;

There were 104 calls for January 2024, 71 calls for Fillmore Township and 33 for Overisel Township.

7. **Allegan County Commissioner.**

Jim Storey was absent with notice.

8. **Public Participation.**

- a. Kenlynn Blaauw co-secretary for the Holland American Legion Band was present bringing greetings and appreciation from the Band for the support they've received from Fillmore Township.

9. **Fillmore Township Election Commission Minutes – January 19, 2024.**

These minutes were received for information.

10. **Fillmore Township Accuracy Testing Minutes – January 19, 2024**

These minutes were received for information.

11. **Fillmore Township Board of Trustees Minutes – January 9, 2024.**

Upon review of the January 9, 2024 minutes as presented;

A Motion was brought by Chuck Schaap and 2nd by Bob Yonker to approve these minutes as presented.

PASSED 5-0.

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12. Fillmore Township Planning Commission – February 5, 2024.

- a. The Fillmore Township Planning Commission held a Public Hearing on February 5, 2024 to discuss the Fillmore Township Plan – a 5 year review.
The Planning Commission identified 4 areas within the Township that are proposed for change in the Land Use Plan.

1. Section 21, Parcel # 0306-021-011-00.
2. Section 11, Parcel #0306-011-002-00.
2. Section 14, Parcel # 0306-014-002-00.

A Motion was brought by Chuck Schaap and 2nd by Leah Folkert to approve the suggested changes of the Planning Commission for the Fillmore Township Land Use Plan.

PASSED 5-0

13. Supervisor Updates.

- a. Elected Officials Salaries.

A Motion was brought by Bob Yonker and 2nd by Elaine Mokma to increase the salaries by approximately 5% for the 2024-2025 Budget.

Supervisor - \$31,384.00; Clerk - \$26,256.00 – this reflects a \$2,000 increase for each Early Voting Election Cycle, these being any State or Federal Elections; Treasurer - \$20,256.00
Trustees - \$4,500.00.

PASSED 5-0

- b. Fillmore Township 2023-2024 Budget Amendments.

The following amendments will be made to the 2023-2024 Budget;

1. Elections - \$4,000 to \$12,000
2. Legal - \$11,000 to \$15,000
3. Inspections - \$40,000 to \$110,000

A Motion was brought by Ken DeWeerdts and 2nd by Bob Yonker to approve the above Budget amendments as presented.

PASSED 5-0.

- c. A preliminary 2024-2025 Budget for Fillmore Township was available.

A Motion was brought by Ken DeWeerdts and 2nd by Elaine Mokma to hold a Public Hearing for the adoption of the 2024-2025 Budget at the March 12, 2024, 7:30pm Board meeting.

PASSED 5-0.

Clerk Mokma to send notice to the Holland Sentinel.

Extra monies not needed for Police will be used for Fire in the 2024-2025 Budget, approximately \$20,000.

- d. Outdoor Discovery Center contract for services at Cottonwood Park for 2024-2025 will be \$12,500.00. At a recent meeting with ODC, concerns were brought regarding the abuse of the grills and trash containers. It was decided to remove the grills and continue to monitor the use of the trash containers.

The Boardwalk will be repaired in 2024 and replaced in 2025. The pavilion will also be repaired in 2024.

- e. Security cameras have been installed on the entry doors and the meeting room. This is requested by the BOE for ballot security and will be covered by the State in election costs.

- f. A letter of engagement was received from Hungerford Nichols for the 2024 Township Audit, that cost being \$15,450.00. Treasurer Folkert to hold off signing this letter until quotes for this service can be obtained from other audit firms.

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- g. Correspondence was received from Dickinson Wright PLLC, attorney Ron Bultje was regarding an upcoming 425 agreement with the City of Holland and Conflict of Interest. Supervisor DeWeerd to sign this letter.

14. Treasurer's Report.

General Fund

Balance on Hand January 1, 2024	\$274,970.01
Receipts	\$548,933.26
Disbursements	\$626,927.98
Balance on Hand January 31, 2024	\$196,975.29

CD's

General Fund	\$1,165,784.34
Total General Fund	\$1,362,759.63

Utility Fund

Balance on January 1, 2024	\$139,618.17
Receipts	\$ 26,361.73
Disbursements	\$ 3,178.79
Balance on Hand January 31, 2024	\$162,801.11

CD's

Utility Fund	\$102,571.62
Total Utility Fund	\$265,372.73

15. Monthly Bills

Upon review of the bills as presented;

A Motion was received from Bob Yonker and 2nd by Chuck Schaap to approve the bills as presented, those bills being Payroll, General Fund, Utility Fund.

PASSED 5-0.

16. Meeting Adjourned.

There being no other business presented to the Board;

A Motion was brought by Ken DeWeerd and 2nd by Leah Folkert to adjourn the meeting at 8:15 pm.

PASSED 5-0.

Respectfully Submitted,
Elaine Mokma, Clerk
Fillmore Township